

**TEHAMA COUNTY SELPA  
SELPA GOVERNANCE COUNCIL**

Tehama County Department of Education, Board Room  
1135 Lincoln Street, Red Bluff, CA 96080

**Tuesday May 22, 2018  
9:00 a.m. to 11:00 a.m.**

**Meeting Minutes**

**PRESENT:** Richard DuVarney, Lane Bates, Jarod Caylor, Todd Brose, Cindy Haase, Rich Hassay, Jeff Scheele, Jenny Montoya, Jerry Walker, Brad Mendenhall, Veronica Coates

**ABESENT:** Marla Katzler, Joey Adame, Rick Fitzpatrick

**GUESTS:** Karin Matray, Wes Grossman, Jackie Douglas

**1. Call to Order**

SELPA Governance Chair, Richard DuVarney called the meeting to order at 9:24 a.m.

**2. Consent Agenda**

Todd Brose motioned to adopt the Agenda and approve the April 17, 2018 meeting minutes. Brad Mendenhall seconded the motion. Motion carried.

Vote in favor:

0 opposed; 0 abstained

**3. Public Input**

There was no public input.

**4. Public Hearing**

Each year the SELPA is required to develop and adopt an Annual Budget Plan as defined in the California Education Code. CDE and the SACS software determine the format of this plan.

The SELPA is also required each year to develop and adopt an Annual Service Plan as defined in the California Education Code. The Annual Service Plan provides a detailed description of the special education services, as defined in

CASEMIS, which are available at each school site in the county for the current school year.

There was no public input regarding the Annual Budget and Annual Service Plans.

**5. Annual Budget Plan**

The Annual Budget Plan for 2018-19 was reviewed by the Committee.

Todd Brose motioned to approve the 2018-19 Annual Budget Plan. Cindy Haase seconded the motion. Motion carried.

Vote in favor:

0 opposed; 0 abstained

**6. Annual Service Plan**

The Annual Service Plan for the 2018-19 was reviewed by the Committee. Veronica indicated we did have to add residential costs as we currently have a student attending residential.

Todd Brose motioned to approve the 2018-19 Annual Service Plan. Cindy Haase seconded the motion. Motion carried.

Vote in favor:

0 opposed; 0 abstained

**7. Licensed Children's Institute (LCI) Funds**

Veronica indicated there was one request in the 2017-2018 school year which was approved by the Fiscal Appropriations Committee (FAC) on May 7, 2018. An updated NPS spreadsheet was provided to Committee members for review.

Brad Mendenhall motioned to approve LCI fund request. Jarod Caylor seconded the motion. Motion carried.

Vote in favor:

0 opposed; 0 abstained

**8. Priorities Requests**

Discussion regarding the priorities request from Flournoy Union Elementary School District in the amount of \$12,289 for a four hour one-on-one aide for the 2017-2018 school year.

Jeff Scheele motioned to approve Flournoy Union Elementary School District's priority request for the 2017-18 school of \$12,289. Jenny Montoya seconded the motion. Motion carried.

Vote in favor:

0 opposed; 1 abstained (Lane Bates)

## 9. **Financial Report: 2018-19 Initial**

Veronica Coates and Jackie Douglas provided the Initial Budget for SELPA and Transportation to the Committee for review. State entitlement based 80 percent on ADA. Federal income is based 100 percent pupil count. Question regarding Federal 100 percent being pupil count, interested in blended. Focus was on state entitlement and pupil count when building the model.

State entitlement, revenue goes down as expenses go up. TCDE upswing is due to expenses, ie, STRS/PERS, DHH increase (south county), increase interpreters, teacher and tech aide based on student IEPs. Currently 36 students with DHH needs and a couple at High School, more students coming to Gerber program requiring one-to-one interpreter.

Nursing increased due to preschool numbers going up, currently have three nurses, and going up to 4.4. Resources specialist assigned to Flournoy (getting four more students this week) and JJC. OI increased as 36 students and typical 1.0 FTE is 28. OT had maternity leave and extended leave, didn't increase but had vacancy factor last year. Increase in referrals to OT.

SLP increase as have two positions open and no applicants so increase expenses in Presence Learning. Preschool increase in students. SELPA Asst. Director position provided and unassigned IBI and new teacher induction costs.

Veronica reviewed projections received at May Revise. Start writing letters for AB136?, get more funding in base. No state entitlement for PS, there needs to be an increase. The bill is looking at doubling funding which would assist with PS.

Severe student numbers are down, resource specialists have increased, SLP has gone up due to PLearning, Low incidence up as well.

Severe costs class flow through reviewed, TALC will not increase, RBHS increased by three.

Billback comparison reviewed and swings discussed. NPS (RBH inherited residential placement, 11<sup>th</sup> grade and on track for credits, hope to transition in December.) which comes with extreme costs with ISA, and costs extreme (\$400 day-- Listen to tape or ask Jackie). Set aside a small amount of ERMHS will do modified request for ERMHS.

Transportation and IBI reviewed. Red Bluff High School looking into bus academy to assist with bus driver shortage.

Brad Mendenhall motioned to approve initial budget. Jarod Caylor seconded the motion. Motion carried.

Vote in favor:

0 opposed; 0 abstained

Discussion regarding priorities/budget request from Richfield Elementary School District for the 2018-19 school year to assist in providing a fulltime one-on-one aide for a new student for a total cost of \$23,740.

Discussion held regarding priorities/budget request from Flournoy Union Elementary School District for the 2018-19 school year to assist in providing a seven hour one-on-one aide position to assist with transitioning student moving to high school.

#### **\*MEETING DISCUSSION\***

Traditionally requests approved at end of year. Flournoy will be long-term and student will need one-to-one aide. Request made at April meeting to bring simulations. Both requests are valid and attending small schools. Priorities every year vs. built into budget simulation. If just in priorities only shows revenue (increases revenue to program). Program piece shows impact regarding expenses and revenue. It is less expensive to do in priorities. Program based on SELPA cost, so average cost. Priorities is \$250k and replenished every year. Suggestion made to have funding come from priorities as it falls under the "safety net". Discussion regarding long-term approval as small districts would not need to come back every year. Recommendation to make long-term priorities. Priorities utilizing salary schedules and building into budget using an average cost. District is hiring the one-to-one aide. Discussion of having flexibility of having the district hire vs. having the county hire, maintain salary schedule and predictable costs. If put in program put language that aide follows student to other school if they move. If program, TCDE would be responsible for employee including evaluation. Approval from CSEA for transfer of aide to become TCDE employee. If student does move then come back and request transfer of aide. Move to keep in priorities and if it does change. Approve long term until student moves or

transitions. Second motion made to have request made annually if keeping in priorities.

Brad Mendehall motioned approve both requests on a year-to-year basis in priorities. Jarod Caylor seconded motion.

Vote in favor:

0 opposed; 2 abstained: Jeff Scheele, Lane Bates

#### **10. SELPA Administrative Regulation 35 Non Public Schools and Agencies Revision**

Due to limited funds for the SELPA approved NPS financial assistance, the Fiscal Appropriations Committee (FAC) recommends all placements be reviewed annually if placements last longer than one school year. A draft revision of SAR 35 provided to the Committee for review and approval upon Veronica's request.

Veronica provided an update on residential placement. Currently there is no requirement for annual review of NPS requests. Veronica is recommending annual approval for NPS requests in March/April.

Discussion about adoptions placing students, not supervising or managing placements. Child find holds DOR responsible for funding and with foster laws changing, more agencies attempting to place.

Brad Mendenhall motioned to approve the revised SELPA Administrative Regulation 35 requiring NPS placements be reviewed annually and no later than May. Jerry Walker seconded the motion. Motion carried.

Vote in favor:

0 opposed; 0 abstained:

#### **11. SELPA Agreement 9: Preschool Continuum of Services Draft: Second Read**

The Executive Committee reviewed the first draft SELPA Agreement on the continuum of services for preschool at the April 17, 2018 meeting and motioned to table until the May 2018 meeting to give more time to review.

The draft Agreement provided to Committee members for review and Veronica open to suggestions, revisions and/or action. Agreement would allow districts to enter into agreement with one another if providing speech services only. Discussion regarding revising speech only wording and possibly include requirement for district to attend assessment/IEP. Add in "require DOR attend". DOR on IEP notice, which means IEP cannot be held without general education teacher attending.

Revise to state “regional operator will not offer transportation services unless DOR is in attendance at meeting (IEP/Assessment/Transitional)”.

Todd Brose motioned to approve second reading with the addition of transportation language. Cindy Haase seconded. Motion carried.

## 12. Facilities Committee Update

The Facilities Committee met on May 10, 2018 and discussed movement of a TCDE Preschool Special Education program from Antelope’s Berrendos campus to RBUESD’s Metteer campus. This was approved by the Red Bluff Union Elementary School District on May 8, 2018. There are some facility updates that need to be done and the cost will be neutral to the SELPA. Hoping to move severe preschool in August 2018 and Wes and Veronica will be meeting with architect next week. There will also be a report on future facility needs.

Veronica provided an update on a Non Public Day School (NPS) in our region, and shared that the IEP School is in the process of purchasing a property in Tehama County (Red Bluff) next to Antelope Elementary District Office and the site projected to open in August 2018. High School students will continue to attend Anderson site. Some of our current students at the Anderson site will transition to the Tehama site.

## 13. SELPA Meeting Schedule 2018-19

The 2018-2019 SELPA Governance and SELPA Executive meeting schedule was provided to Committee members. There are only two Governance meetings scheduled for the 2018-19 year, one in the beginning of the year and one towards the end. Veronica requested that the meetings are dependent on interim Local Plan getting approved by all boards by September.

## 14. SELPA Director’s Report

Veronica shared with the Committee her experience at the Special Education Legislative Sharing Day held in Sacramento on May 2, 2018. Veronica indicated that she had three parents attend with her and their meeting with Assemblyman James Gallagher was productive.

Local Plan LEA Board Approval reminder

Veronica attended the California Mental Health Advocates for Children and Youth (CHMACY) Annual Conference and provided an overview of the conference highlights.

## 15. District Reports

Ruderman Law Firm has requested pupil records on one of RBHS students and they are back in the area, are staunch attorneys for parents and will take on cases without payment.

## 16. Adjournment

Rich DuVarney adjourned the meeting at 10:55 a.m.

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